

LICENCE READY FOR INSTRUCTORS

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1. How Licence Ready can be used by instructors?

This section is written in instructors' perspective addressing the instructors, mentioning the tasks performed by the learner in light grey colour.

Scenario-1: Only the learner uses Licence Ready

Learner's Licence Ready App is used for recording experience.

Your learner uses Licence Ready and you do not intend to use Licence Ready.

What you need to do is highlighted in black colour:

- At the beginning of lesson:
 - Learner launches Licence Ready App
 - Enter your licence details into your learner's Licence Ready App. This need to be done in the first lesson only.
 - Your learner starts a drive for recording experience.
 - Learner selects you as instructor for the lesson.
 - Date and time are automatically selected.
 - The learner selects 3for1 (for 3for1 lessons)
 - Learner enters start Odometer.
 - Learner starts recording the drive.
 - Learner put the mobile away.
- Conduct your lesson as usual.
- At the end-of the lesson.
 - The end-Odometer is automatically calculated using the distance travelled.
 - Learner selects weather road and traffic conditions.
 - Put your signature to sign-off the drive when asked by the learner.

Scenario-2: Learner and instructor use licence ready

Learner's Licence Ready App is used for recording experience.

You and your learner use Licence Ready App and the learner experience is recorded in the learner's App. After the lesson the recorded learner experience would be automatically available to both of you in your Apps to browse or for any further necessary actions.

What you need to do?

You invite your learner, proposing to be the learner's instructor through Licence Ready App. Your learner will receive your invitation and accept your invitation then you will be able to share the learner's account.

To save time during the lesson, invitation process better be completed well (days or weeks) before the scheduled lesson. In the learner's App you will appear as shared instructor. In your App the learner appears as shared learner.

- At the beginning of the lesson:
 - Learner launches Licence Ready App.
 - Learner selects you as supervisor.
 - Learner starts a drive to record experience.
 - Date and time are automatically selected.
 - Learner selects 3for1 (for 3for1 lessons).
 - Learner enter start Odometer
 - Learner starts recording the drive.
 - Learner puts the mobile away.
- Conduct your lesson as usual.
- At the end-of the lesson.
 - The end-Odometer is automatically calculated using the distance travelled.
 - Learner selects weather road and traffic conditions.
 - Put your signature to sign-off the drive when asked by the learner.

Scenario-3: Instructor and learner use licence ready

Instructor's Licence Ready App is used for recording experience.

You and your learner use Licence Ready App and the learner's experience is recorded in your App. After the lesson the recorded learner experience would be automatically available to both of you in your Apps to browse or for any further necessary actions.

What you need to do?

You invite your learner, proposing to be the learner's instructor through Licence Ready App. Your learner will receive your invitation and accept your invitation then you will be able share the learner's account.

To save the time during the lesson, this invitation process better be completed well (days or weeks) before the scheduled lesson. In your App the learner appears as shared learner. In the learner's App you will appear as shared instructor.

- At the beginning of the lesson:
 - Launch your Licence Ready App
 - Select your learner
 - Starts a drive to record experience.
 - Date and time are automatically selected.
 - Select 3for1 (for 3for1 lessons).
 - Enter start Odometer
 - Start recording the drive.
 - Put the mobile away.
- Conduct your lesson as usual.
- At the end-of the lesson.
 - The end odometer is automatically calculated using the distance travelled.
 - Select weather, road and traffic conditions.
 - Allow the learner to put signature to sign-off the drive.

Scenario-4: Only Instructor uses Licence Ready

Instructor's Licence Ready App is used for recording experience.

You are a Licence Ready user and you keep record of the lessons planned and delivered and your learner is not interested in using Licence Ready.

Or, your learner intends to use Licence Ready but currently doesn't have Licence Ready account to connect and share with.

What you need to do?

Add a new learner in your account by entering only first name of the learner without email. This will create an UNSHARED learner in your account.

Select the learner >>Go to Other functions>> Learner profile and enter all of the details you have for the learner. This will allow you to plan or record experience of the learner in your App.

To save time during the lesson, this unshared account creation process better be completed well (days or weeks) before the scheduled lesson. In your App the learner appears as unshared learner.

- At the beginning of the lesson:
 - Launch your Licence Ready App
 - Select your learner
 - Starts a drive to record experience.
 - Date and time are automatically selected.
 - Select 3for1 (for 3for1 lessons).
 - Enter start Odometer
 - Start recording the drive.
 - Put the mobile away.
- Conduct your lesson as usual.
- At the end-of the lesson.
 - The end Odometer reading is calculated using the distance travelled.
 - Select weather, road and traffic conditions.
 - Allow the learner to put signature to sign-off the drive.